Dear Year Six Pupils,

Thank you very much for your letter regarding the school trip. Obviously, I gave this matter a lot of thought and consideration. I greatly appreciated your explanations as to why you believed that Chester Zoo would be an appropriate place to visit. I particularly liked the aspect involving Maths, because you know how passionate I am for the subject.

After much contemplation, both Mrs Morris and I have decided that you will be granted permission to go on a trip to Chester Zoo, provided that your behaviour is as positive as promised; however, should this not be the case, you will be staying in school and completing tests that day instead.

I strongly believe that this trip will provide you with a rich learning experience and feel that, as you have worked extremely hard over the past year, you do deserve to have this fantastic opportunity. Furthermore, I look forward to hearing all about your wonderful trip when you return and seeing the experience unfold within your English and Maths work.

I hope that you enjoy your trip.

Yours Sincerely,

Miss Tate.